



Castlefield Forum AGM 2021

Minutes of a meeting held at
19.00 Monday 1st February 2021
Online via Zoom

Attendees

Debbie Hubbard
Calum McGowan
Carol Middleton
Andy Barclay
Cllr William Jeavons
Gary Rumens
Giles Grover
Ian McIlveen
James Bowers
Jeremy Shine
Cllr Joan Davies
John
Keith Bousfield
Lee Ann Igbon
Liz Ariel
Lou Pullan
Cllr Marcus Johns
Persephone Galanis
Shelley Lanchbury
Ruth Billingham
Stephen Broadhead
Tommy Dixon
Steven Lindsay
Rachel Mutters
B Hunter
Ken Brown

Post Meeting Comment: The AGM was quorate by having a minimum of 15 members and 4 trustees in attendance.

Welcome, introductions and Apologies

19.00 Carol Middleton – Forum Chair, opened the AGM thanked everyone for attending, explaining it was our first virtual forum meeting and that this was the formal AGM, but we would follow it straight after with a normal Quarterly meeting.

Apologies were received from:

Mark Tomlinson
PC Matt Hilton

Carol explained that the meeting would be recorded and would therefore be available to watch later. Also that all would be muted apart from the person speaking, so if there are any questions, you can use the chat function that we would monitor and respond to.

Carol introduced the current Trustees of the Charity:

Carol Middleton – Forum Chair
Calum McGowan – Vice Chair

Giles Grover – Treasurer
James Bowers – Secretary
Beth Rose Hopper
Debbie Hubbard
B Hunter
Ian McIlveen
Lou Pullan
Gary Rumens

Ordinary Business:

Resolution No. 1: Presentation of Trustees Report

- 19.05 Calum presented the main points, explaining that because of the Covid pandemic, that it was a little more slow than usual over the past year.

Calum covered our main action groups:

- Events, Marketing Media and Signage
- Roman Gardens
- Spirit of Place
- Gardening and Environment

The year in review main points:

- Signposting to residents with help from the councillors, re help and guidance in the Covid Pandemic.
- Roman Gardens planning wins, including £8k funding lighting plan for the North Gate and resurfacing the main pathway. Lang O'Rourke have offered in-kind labour for completing East-West pathway – expected to be completed this year.
- Spirit of Place project has moved on to run a pilot scheme to look at graffiti issues around Castlefield and bring together stakeholders as well as working with the council to combat.
- Calum thanked Gary Rumens for his hard work with Castlfield Litter Pickers over the lockdowns. This has still continued and has been really successful. As well as litter picking, there has been a push this year for signage around to remind visitors to the area not to drop litter.
- After a slower year, trustees picked up work using virtual means and we are looking for feedback on this virtual event to plan better the needs of the members.

Calum ended by thanking the Trustees for the work they had done this year.

Carol added that the full 'Year in Review' Document was available for download on our website in the AGM documents pack. (<https://www.ourcastlefield.co.uk/post/notice-of-agm-1>)

Resolution No 1: Presentation of Treasurers Report for year ended April 30th 2020.

- 19.10 As a continuation to the above, Giles Grover – Forum Treasurer, spoke about the accounts for the year ending April 30th 2020. Giles noted the information in the Treasurer's Report, available in the AGM pack as above.

We became a Registered Charitable Organisation on 9th April 2019 and accounts end 30th April 2020. Our current income falls between £5k-10k so we are able to account as such as covered in our pack.

Giles explained that the Accounts had been formally independently examined by Dan Coles FCCA and a copy was included in the AGM Pack also.

Giles checked if there were any questions regarding the financial report circulated – there were none.

Carol thanked Giles for his work over the year keeping the accounts in order.

Post meeting comments: During the voting process for the trustee election process, members were asked to Vote on: 'Resolution No. 1: To receive the report of the Company Directors (Trustees) and the company's Reviewed Financial statements'. The Resolution was passed by majority vote as follows

*36 votes For
0 Votes Against
2 Votes Abstained*

There were four proxy votes.

The copy of the accounts and independent review can be found at <https://www.ourcastlefield.co.uk/post/notice-of-agm-1>
Resolution No. 2: Retirement of Trustees by rotation.

19.15 James Bowers – Forum Secretary, thanked all those in attendance as it made the meeting quorate as part of our charity requirements.

James explained that our AGM voting was different this year, and was done by online poll rather than voting in the room as per usual years. The voting was done in the week before the AGM, and the deadline for online (and postal) was by midday on the day of the AGM. This allowed for the results to be displayed for each resolution.

James explained that as part of our constitutional requirements, 1/3rd of trustees must retire at each AGM. With 9 trustees, 3 were asked to resign by rotation. These were:

- Calum McGowan
- Debbie Hubbard
- Giles Grover

James explained that all three had re stood for election and the biographies for them were available in the voting packs for the AGM.

Resolution No. 2: Outcome of Election Process for Trustees.

James continued that because of completed voting, we could show the results as follows:

'Resolution No. 2: to re-appoint as Trustees of the charity, passed with votes as follows:

2.1 Calum McGowan	2.2 Debbie Hubbard:	2.3 Giles Grover
38 votes For	38 votes For	37 votes For
0 Votes Against	0 Votes Against	0 votes Against
0 Votes Abstained	0 votes Abstained	1 vote Abstained

Carol thanked James for his work over the year as Forum Secretary.

Post meeting comments: James also announced the results for Resolution No. 1, but these results have been displayed in the Treasurers report above.

The copy voting information and election bio's can be found at <https://www.ourcastlefield.co.uk/post/notice-of-agm-1>

Closing Remarks

19.20 Carol closed the meeting by thanking all members for their attendance and reminded everyone that the meeting has been recorded and also to remind about the chat function for any questions.

Meeting Close

19:20